HANOVER TOWNSHIP 2006-2007 TUTORING SERVICES

Application Form Directions

October 12, 2006 to January 11, 2007 (1st Semester) January 18, 2007 to May 7, 2007 (2nd Semester)

DIRECTIONS

- Print the application form.
- All Tutoring Application Forms must be completely filled in:

Section A parents/guardians Section B student's teacher

 Please mail* (or stop in with) completed and signed application (Section A and B) to Hanover Township

Youth and Family Services Attn: Carmen Chavez 250 South Route 59 Bartlett, IL 60103-1648

For additional information call (630) 483-5799.

* DO NOT MAIL IN FEE WITH APPLICATION.

Hanover Township Youth and Family Services is again pleased to offer tutoring services to help students increase their academic skills. Three certified teachers will provide weekly, one-hour small group tutoring sessions on Monday or Thursday evenings, at 5:00, 6:00, or 7:00 PM for students who can read and work independently in a small group for one hour. Located at the Township Offices, 250 South Route 59, in Bartlett.

ELIGIBLITY AND REQUIREMENTS

TO BE ELIGIBLE, THE STUDENT MUST MEET THE FOLLOWING CRITERIA AND PARENT/GUARDIAN MUST RETURN COMPLETED AND SIGNED FORM.

- 1. Student must live in Hanover Township (the *Cook County portion* of Bartlett, Streamwood, Hanover Park, Elgin, Schaumburg, or Hoffman Estates) and must currently be in **Grades 2 through 9.** For out -of Township residents, please call (630) 483-5799 for more information.
- 2. All parents/guardians and tutoring students must attend one Orientation Meeting from <u>7:00 to 8:00 PM on scheduled Mondays or Thursdays beginning in September</u> prior to student's start date. Student's siblings may accompany their parents to the Orientation Meeting and Tutoring Sessions. Parents must supervise.

Orientation Dates 1st Semester Monday, September 18, 2006

Thursday, September 21, 2006

2nd Semester Call after December 4, 2006 for

second semester information.

- 3. All parents/guardians must call (630) 483-5799 to **pre-register** for one Orientation Meeting, which will be scheduled. **All parents/guardians must remain in the building during the Tutoring Sessions.**
- 4. A \$35.00 fee per semester/per student is due at time of the Orientation Meeting. Return *Tutoring Application Form (Section A & B) below* by <u>October 2, 2006</u> to be guaranteed a slot at the beginning of 1st semester Tutoring.
- 5. All students must bring own school materials and assignments to Tutoring Sessions.

SPACE IS LIMITED

PLEASE CALL TO REGISTER FOR THE ORIENTATION MEETING. AFTER ATTENDING AND UPON OUR RECEIPT OF TUTORING APPLICATION AND FEE. YOUR CHILD/CHILDREN WILL BE SCHEDULED.

Section A			
Previous Tutoring	Yes No Sex M F	Date:	
Student's Name:		Birthdate:	
Address:		Town:	
Home Phone:	F	Parent's Work Phone	
School:		Grade:	
PARENT/GUARDIA	AN CONSENT, AUTHORIZATION FOR RI	ELEASE OF INFORMATION, AND AGR	REEMENT
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ize the teacher-tutor	ces from a certified teacher through Hanovand my child's school teacher to exchange anning and coordinating the tutoring plan.		s. I author
	child to receive tutoring services, I agree or Thursday and agree to remain in the Toesemester.		
	ing Services gives Hanover Township You or promotional purposes.	th and Family Services the authorization	n to use
Parent/Guardian Sig	nature	Date:	
Section B (for teach	<u>ners only)</u>		
Teacher's Name:			
Signature:			
School Name:			
Address:			
E-Mail Address*		Phone #:	
Specific subject area	(s) in need of tutoring:		
Specific skill(s) in nee	ed of tutoring:		
Any special services	resources provided to the student by the		